



June 29, 2022

A Public Hearing on the FY 2022-2023 Budget will be held Thursday, June 30, 2022, at 7:00 p.m. at Pacolet Town Hall. The regularly scheduled Pacolet Town Council meeting will be held immediately following the Public Hearing.

Council Meeting

1. **Call to Order**
2. **FOIA Statement** - In compliance with the Freedom of Information Act, notice of this meeting was submitted by fax to the Spartanburg Herald-Journal, posted on the bulletin board in the lobby of Town Hall and on the Town's website on Tuesday, June 28, 2022
3. **Invocation**
4. **Pledge of Allegiance**
5. **Citizens' Comments**

Old Business

6. **Approval of Minutes: Regular Town Council Meeting on June 2, 2022, and a Special Budget Workshop on June 9, 2022.**
7. **Final Reading of FY 2022-2023 Budget.**

New Business

8. **Code Enforcement Services – Discussion and possible action on Code Enforcement Services.**
9. **Landscaping – Discussion and possible action on Landscaping services.**
10. **Police Department/Town Court Building Improvements – Discussion on next steps to pursue improvements to the Police Department/Town Court Building.**
11. **Administrator Comments**
12. **Police Chief Comments**
13. **Mayor/Council Comments**
14. **Adjourn**

cc: Spartanburg Herald - 594-6350
Gary Frost, Town Attorney-427-7608

**Town of Pacolet
2022-2023 Budget Public Hearing
Council Meeting
June 30, 2022**

Mayor Camby called the meeting to order. The agenda was prepared and posted as required. All members were present.

The Mayor read over the FOIC Statement.

Pastor Michael Hutchins gave the Invocation, with the Pledge of Allegiance following.

Mayor Camby opened the 2022-2023 Budget Public Hearing. There were no questions. The Mayor closed the Public Hearing.

The Regular Session resumed.

**1. Approval of Minutes: Regular Town Council Meeting June 2, 2022
Special Workshop June 9, 2022**

Council Member Hood motioned to accept the Minutes from the June 2, 2022 meeting and June 9, 2022 meeting, as written. Council Member McBeth seconded the motion. The motion was carried unanimously.

2. Final Reading of FY 2022-2023 Budget

Council Member Wright motioned to accept the final reading of the FY 2022-2023 Budget. Council Member Hood seconded the motion. The motion was carried unanimously.

3. Code Enforcement Services – Discussion and Possible Action on Code Enforcement Services

Council Member Wright motioned to table deciding on who to go with on Code Enforcement until the next meeting which would allow the new Administrator to be involved in the decision. Council Member Sexton seconded the motion. The motion was carried unanimously.

4. Landscaping – Discussion and Possible Action on Landscaping Services

Bids for Landscaping were:

Southern Precision Law Care	\$40,000
Eddie's Lawn Care LLC	\$337,152
Genoble's Lawn Care	\$87,440
Brown Lawn Care	\$34,500
Bolton & Sons Service	\$95,000
Parker's Lawn Maintenance	\$30,900

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Council Member Wright motioned to award the Landscaping contract to Parker's Lawn Maintenance. Council Member McBeth seconded the motion. The motion was carried unanimously.

5. Police Department/Town Court Building Improvements – Discussion on next steps to pursue improvements to the Police Department/Town Court Building.

Council Member Wright noted that the Judge's area needs to be built up and a payment window at the door needs to be built up. Mr. Eubanks asked him to develop some specs and it would be good to get a contractor and put it out on bid. Some of the other work, painting and flooring can be done by the officers.

6. Administrator Comments

Mr. Eubanks reported:

- **Code Enforcement** – Council has received the proposals from CC&I and from RCI for code compliance services. In addition, representatives from both companies have presented their companies services and responded to questions from Council.
- **Cloth Room** – Council has been provided the June 3rd correspondence from Director Munn and Mayor Camby's June 15th correspondence providing the Town's reply. The matter currently rests with the SC Department on Aging.
- **MASC Annual Conference** – Council received the brochure from MASC about their 2022 Annual Meeting that will be held in Charleston from July 14-17.
- **Special Election** – A Special Election for District 4 was held on June 7th. Neither of the two write in candidates resides in the district, therefore another election will be held August 9th.
- **Town Administrator** – The Pacolet Administrator job has been posted with the Municipal Association of South Carolina, the South Carolina Association of Counties, the SC City County Managers Association, the Appalachian Council of Governments, and the town web site. In addition, the posting has been sent to the MPA Directors at Clemson and the College of Charleston. The selection committee had a promising interview on Thursday, June 23rd.

7. Mayor/Council Comments

Council Member Sexton explained that she was not at the June 2nd meeting because she was at Bible School. She said she did not get notification of the June 9th meeting.

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Council Member Wright said he heard a lot of positive things about the Police Department during the Austin Aldridge tragedy. He also asked Council to support the Sanitation Department and their working during the hot weather.

Mayor Camby commends the hard work of everyone.

7. Adjourn

Council Member Wright motioned to adjourn. Council Member Sexton seconded the motion. The motion was carried unanimously.

Signed

APPROVED

**TOWN OF PACOLET
FY22-23 BUDGET**

	FY 21-22	FY 22-23
Revenue	\$ 1,241,196	\$ 1,290,155
Expenditures	\$ 1,241,196	\$ 1,290,155
Administration	\$ 349,255	\$ 357,540
Court	\$ 72,500	\$ 91,450
Sanitation	\$ 144,976	\$ 158,580
Recreation	\$ 500	\$ 500
Street Department	\$ 33,300	\$ 42,800
Street Lights	\$ 39,350	\$ 39,350
Police Department	\$ 600,815	\$ 599,435
Zoning	\$ 500	\$ 500

Revenues	FY 21-22	FY 22-23
Property Tax	\$ 420,000	\$ 467,305
Homestead	\$ 50,000	\$ 50,000
Property Tax - Deliquent	\$ 40,000	\$ 40,000
SC Housing Authority	\$ 7,500	\$ 4,500
Bond Forfeitures	\$ 125,000	\$ 125,000
Interest Income	\$ 250	\$ 250
Business License	\$ 225,000	\$ 225,000
Duke Power Co.	\$ 62,000	\$ 55,000
Misc. Receipts	\$ 35,000	\$ 35,000
Charter Cable	\$ 13,000	\$ 14,000
Local Government	\$ 57,053	\$ 53,000
Rent	\$ 37,200	\$ 36,500
Collections (Union/Lockhart)	\$ 14,600	\$ 15,600
City of Union	\$ 10,000	\$ 12,000
Sanitation Fee	\$ 53,000	\$ 53,000
Hospitality Tax	\$ 14,000	\$ 14,000
Contingency Fund	\$ 77,593	\$ 75,000
Trash Cans	\$ -	\$ 14,000
Set Off Debt	\$ -	\$ 1,000
	\$ -	\$ -
	\$ -	\$ -
Total Revenue	\$ 1,241,196	\$ 1,290,155

Expenditures

Administration	FY 21-22	FY 22-23
Gas	\$ 4,000	\$ 5,000
Telephone	\$ 5,500	\$ 6,000
Electricity	\$ 17,000	\$ 16,000

Attorney	\$	10,000	\$	9,000
Water	\$	3,500	\$	3,500
Mayor	\$	1,000	\$	1,000
Town Clerk	\$	44,033	\$	46,235
Collections Clerk	\$	21,852	\$	16,000
Council	\$	4,800	\$	4,800
Office Supplies	\$	10,000	\$	12,000
Advertising	\$	500	\$	500
Audit Expense	\$	9,000	\$	9,350
Miscellaneous	\$	5,000	\$	8,000
Municipal Association Fees	\$	1,500	\$	2,000
Travel	\$	1,000	\$	1,000
Building Maintenance	\$	20,000	\$	15,000
Christmas Lights	\$	3,000	\$	3,000
Unemployment Insurance	\$	850	\$	850
Retirement	\$	16,300	\$	22,228
Insurance	\$	40,000	\$	40,000
Chamber -Festival	\$	2,500	\$	2,500
Payroll Taxes	\$	9,800	\$	11,942
Property Lease	\$	330		
ADT- Security	\$	1,500	\$	600
Custodian	\$	3,000	\$	3,000
Capital Improvements	\$	25,000	\$	25,000
Administrator	\$	61,285	\$	60,000
Admin/Chief Phones	\$	3,000	\$	9,030
Debt Service	\$	24,005	\$	24,005
Total Administration	\$	349,255	\$	357,540
Court		FY 21-22		FY 22-23
Recorder	\$	9,000	\$	9,000
SC Treasurer	\$	55,000	\$	59,000
Jury	\$	500	\$	500
Miscellaneous	\$	100	\$	100
Victim's Assistance	\$	8,000	\$	3,000
Clerk of Court			\$	16,000
Payroll Taxes			\$	1,224
State Retirement			\$	2,626
Total Court	\$	72,600	\$	91,450
Sanitation		FY 21-22		FY 22-23
Salaries	\$	60,000	\$	69,000
Payroll Taxes	\$	4,700	\$	5,280
Workmen's Comp.	\$	7,500	\$	8,200
Gas and Oil	\$	10,000	\$	12,000
Repairs	\$	7,000	\$	7,000
Insurance	\$	15,000	\$	15,000
Supplies	\$	3,000	\$	3,000

Un-Employment Ins.	\$ 600	\$ 600
SC Retirement	\$ 9,336	\$ 11,500
Uniforms	\$ 500	\$ 500
Truck Washing	\$ 200	\$ 200
Miscellaneous	\$ 500	\$ 500
New Truck	\$ 25,800	\$ 25,800
Recycle	\$ 840	
Total Sanitation	\$ 144,976	\$ 158,580
Recreation	FY 21-22	FY 22-23
Recreation	\$ 500	\$ 500
Total Recreation	\$ 500	\$ 500
Street Department	FY 21-22	FY 22-23
Vehicle Repair	\$ 1,000	\$ 1,000
Gas and Oil	\$ 500	\$ 500
Supplies	\$ 400	\$ 1,000
Miscellaneous	\$ 300	\$ 300
Grass Cutting	\$ 27,000	\$ 36,000
Chipping Service		\$ 4,000
Total Street	\$ 33,300	\$ 42,800
Street Lights	FY 21-22	FY 22-23
Street Lights	\$ 39,000	\$ 39,000
Stop Lights	\$ 350	\$ 350
Total Street Lights	\$ 39,350	\$ 39,350
Police Department	FY 21-22	FY 22-23
Salaries	\$ 271,878	\$ 312,000
Gas and Oil	\$ 25,000	\$ 26,000
Insurance	\$ 52,600	\$ 60,000
Workmen's Comp.	\$ 9,000	\$ 13,000
Payroll Taxes	\$ 21,000	\$ 23,500
Supplies	\$ 15,000	\$ 15,000
Retirement	\$ 50,000	\$ 58,800
Vehicle Repairs	\$ 15,000	\$ 15,000
Miscellaneous	\$ 4,000	\$ 4,000
Unemployment Insurance	\$ 2,000	\$ 2,000
SCLEO	\$ 525	\$ 525
Mobile Phone	\$ 2,100	\$ -
Equipment	\$ 30,000	\$ 30,000
Car Lease	\$ 6,688	\$ 6,610
Motorola 800	\$ 4,500	\$ 6,000
Lawtraks	\$ 3,624	\$ 4,000
Vehicle Acquisition	\$ 67,900	\$ -
Computer	\$ -	\$ 3,000

Code Enforcement	\$ 20,000	\$ 20,000
Total Police Department	\$ 600,815	\$ 599,435
Zoning	FY 21-22	FY 22-23
Zoning	\$ 500	\$ 500
Total Zoning	\$ 500	\$ 500