



2025 VENDOR APPLICATION

For more information about each event, please visit TownofPacolet.com

ALL VENDORS MUST READ AND AGREE TO THE FOLLOWING REGULATIONS:

1. The event committee reserves the right to limit the number of vendors, and the number of vendors selling duplicate items. You will submit this application for approval. If approved, payment must be made to secure your spot. All payments are due within 5 business days of approval. Payments can be made by check or money order to "Pacolet Thread" and mail to Town of Pacolet, PO BOX 700, Pacolet, SC 29372. No rain date or refunds for any reason! If you are a "no show" it will also disqualify you from future events.
2. Please provide an accurate email as this is the way we will communicate with you for setup times, parking information and reminders about the events. These are emailed to you the week of each event.
3. Food vendors will need to display approval from the Health Department.
4. Records, change and receipts will be the sole responsibility of the vendor. As a food/beverage vendor, you will need to charge a 2% hospitality tax to be paid to Spartanburg County after the event. Forms and payment information can be found at Spartanburgcounty.org.
5. Craft vendors will have a 12'x12' space and food trucks will be given a 20'x20' space at each event. Spaces do NOT include tables, tents, or chairs. Vendors are responsible for setting up and breaking down for their space. If you need a bigger space, please let the director know at the time you sign up, fees apply. Space assignments are determined prior to the event date and cannot be changed once you arrive.
6. Tents must be weighed down with at least 40lbs per corner, staking is not allowed.
7. Vendor area is to remain clean of debris and trash. Vendor is also responsible for leaving area in condition it was found. The City of Pacolet will not be responsible for losses of any kind, whether by fire, from theft, physical violence, elements of nature or any other cause, however originating.
8. Bathrooms will be provided.
9. This is an Open Market for the commerce of small businesses, individuals, and non-profit organizations - NO FLEA MARKET ITEMS. NO POLITICAL SIGNAGE OF ANY KIND.
10. Town of Pacolet will provide publicity for all events. As such, the event staff reserves the right to take photos of vendors and vendors' products for promotion of the event. Promotion includes, but is not limited to advertisements, press releases, promotional and publicity publications, and websites.

Items being sold: _____
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Business Name: _____ Contact Name: _____

Email: _____ Phone: _____

Please check each event that you are interested in:

				Craft Fee	Food Truck Fee
Founders Day	May 3rd	4PM-9M	West Main St	☐ \$20	☐ \$35
Paddle the Pacolet	May 17th	11AM	1461 Sunny Ac Rd	☐ \$20	☐ \$35
Farmers Market	May-August	3PM-6PM	1 Limestone St	☐ \$15	☐ Farmer's welcome for FREE
Farmers Market	Attend all 4 markets		1 Limestone St	☐ \$50	
Movies by the River	May-August	8:30PM	1 Limestone St	☐ N/A	☐ \$15
RiverFest	October 18th	12PM-7PM	1 Limestone St	☐ \$45	☐ \$100
Electricity is very limited but can be provided. Cost is per event.				☐ \$40	☐ \$100

Total amount due for all events: \$ _____ \$ _____

SIGNATURE OF AGREEMENT: _____ Date: _____