Mayor Camby called the meeting to order. All members were present. The agenda was prepared and posted as required.

The Mayor read over the FOIA Statement.

Pastor Michael Hutchins gave the Invocation, with the Pledge of Allegiance following.

1. **Citizens Comments**

   Mrs. Linda Chadwick, 210 Stone Street, had some concerns about social media. She said it was an embarrassment and would cause people and companies to not want to move here. She said people need to come together, not pull apart.

   Ms. Kim Peterson, 180 Cleveland Street, had a concern about the advertising for the River Fest. IGA was not on the tee shirts. She said anybody that donated should be on the shirts. Only the big companies were there. She wants it changed.

2. **Presentation by One Spartanburg**

   Taylor Dement with One Spartanburg spoke on the Capital Penny Sales Tax continuation referendum to be held on November 7th. Roads are the number one issue in the county. Spartanburg County is number one in traffic fatalities in South Carolina. In 2017, Spartanburg County’s current Capital Penny Sales Tax was approved by 63% of the voters. The penny funded construction of a Courthouse, Police Headquarters and Emergency Operations Center, and will fund a new Joint Municipal Center. A projected 34-39%, or $163-186 million, will be funded by visitors. Property taxes would have to more than double, an increase of about 47 mills, to raise anywhere near the amount continuing the penny would raise over six years. If renewed, the Capital Penny will fund 577 projects over the next six years. Without the penny, only thirteen projects have been approved for SCDOT funding. Continuing the penny will lead to substantial road and safety improvements in Spartanburg.

3. **Approval of Minutes (October 5, 2023)**

   Council Member Williams motioned to approve the Minutes of the October 5, 2023 meeting, as written. Council Member Green seconded the motion. The motion was carried unanimously.

4. **Executive Session Regarding Contract Negotiations:**

   Pursuant to SC Code Section 30-4-70(a)(2), Discussion of negotiations incident to proposed contractual arrangements and proposed sale or purchase of property. Upon returning to Open Session, Council may take action on matters discussed in Executive Session.
Council Member Williams motioned to go into Executive Session regarding contract negotiations. Council Member Wright seconded the motion. The motion passed unanimously.

Council returned to Open Session. No action was taken while in Executive Session. Council Member Williams motioned to extend the due diligence on the Cloth Room to the end of the year. Council Member Wright seconded the motion. The motion carried unanimously.

5. Consider on Second reading Ordinance 2023-05 to Approve the Fee Schedule for Building Permits, and to be Named Section 6-1.

Council Member Wright said this would create a hardship on the citizens and growth of the Pacolet community. Council Member Williams said the fee for the small projects are higher. Council Member Sexton said a majority of the citizens are seniors and they pay more for a permit. Mr. Kay suggested tabling the second reading until RCI could be here. Council Member Williams motioned to table the second reading until RCI could be here. Council Member Sexton seconded the motion. The motion passed unanimously.

6. Consider on Second Reading an Amendment to Ordinance Chapter 1, Section 1-14.

Judge Smith had requested that Section 1-14 of the Code of Ordinance be amended to include “applicable court fees and assessments” as the $500 fine does not cover the related court costs. Council Member Wright motioned to accept the Second Reading on an Amendment to Ordinance Chapter 1, Section 1-14. Council Member Williams seconded the motion. The motion carried unanimously.


Council Member Wright said the board would help citizens maintain and understand the historic status associated with their property. The board does not tell them what they can do. Since Council is in the process of updating the Comprehensive Plan, preserving the historic district should be one of the goals. He said it should also be reestablished because the zoning ordinance states that “any alterations, additions, new construction, and demolitions within the Pacolet Mills Historic District are subject to review by the Historic and Architectural Review Board in accordance with the Design Guidelines for the Pacolet Mill Village.” His main concern is future new construction since there are several vacant lots, and more lots may become available if condemned homes are demolished. The guidelines are there already, they need to be updated. Council Member Williams said he did not want it to be turned into a glorified HOA. Council Member Williams motioned to table until Council can update the code. Council Member Wright seconded the motion. The motion was carried unanimously.
8. **Consider Cost Associated with Backup Sanitation Truck Repair**

Mr. Kay gave Council a copy of the quote from Carolina Intl Trucks for $17,326.03 to repair the backup Sanitation truck so it can be used if and when the current Sanitation truck is ever out of service. It would also make the backup truck more valuable if Council decided to ever sale it. He was still trying to get another quote from another company. Council Member Williams motioned to go with Carolina Intl Trucks. Council Member Wright seconded the motion. Mr. Kay said Travis would be using the backup truck one day a week. The motion passed unanimously.

9. **Consider Updating the Town of Pacolet Code of Conduct to Include Social Media.**

Council Member Sexton said that in light of all the social media that is unbecoming, she presented Council with an updated Town of Pacolet Code of Conduct for Elected and Appointed Official which she read over. She also handed out the Code of Conduct that is being used and a copy of the City of Isle of Palms Code of Conduct to show the similarities. Mayor Camby said Council would take this as information and come back to next month.

10. **Consider Approving Roads for 2024 Municipal Paving Request.**

Mr. Kay said Cleveland Street and Fuller Street were paved before he came. This year he is recommending Carrol Circle and Green Street. Carrol Circle’s cost would be $120,000 and Green Street’s cost would be $360,000. The County will match with C-Funds and the town will pay $140,000. November 13th is the deadline for sending this in. Council Member Wright asked about Royal Oak. Mr. Kay said that was more a storm drain problem.

11. **Consider an Amendment to the 2023-24 Town of Pacolet Annual Budget.**

Mr. Kay said this amendment was to accommodate adding an additional employee to the Sanitation Department. The amendment would be $45,430. There will be two readings. Council Member Wright motioned to accept the First Reading on the Amendment to the 2023-23 Town of Pacolet Annual Budget. Council Member Williams seconded the motion. The motion passed unanimously.

12. **Discussion of Building Codes, Building Permits, and Services with RCI.**

Council Member Wright questioned why Mr. Damien Morrill owner of 110 W. Main Street, was given a stop work order. He cannot change windows, doors, etc. He paid a $201 building permit and an additional $201. He was not given any further direction. Mr. Kay said we are waiting for a fee schedule approval. Council Member Williams said the property owner owns two properties there and worked on the building before the permit. Council Member Wright said
he only learned about this last week. He was concerned that the town needed to find another inspector. He said it was the discretion of the Administrator to let Council know these things. Council Member Wright said the property owner should be allowed to go back to work. Mayor Camby said we need to talk with RCI and get this solved as soon as possible.

13. Discussion of Pacolet Zoning Ordinance and O’Reilly’s Auto Parts.

Mr. Kay said O’Reilly’s Auto Parts started working on the building in June. There was a site approval to be done. After review, they needed to update the parking lot plans to meet the zoning requirements. They would have been grandfathered in, if they had not dug up the existing parking lot. They now must abide by the existing ordinance.

Mr. Kay said Appalachian Council of Governments will give a price on updating our Zoning Ordinance.

14. Discussion Regarding Improvements to Pacolet Town Hall and Consider Directing Staff to Hire an Architect to Create Construction Drawings.

Mr. Kay said he had a request from the Police Department to move court to the Town Hall. Council discussed making changes to accommodate court and Council. The Assistant Clerk would be moved to the front. There was discussion on hiring a company to create construction drawings.

15. Code Enforcement/Building Permits

Brian Blackwell with RCI could not attend the meeting. Council received a printout from him.

16. Town Administrator

Mr. Kay reported:

- Riverfest Update; The event made approximately $4,000 (seed money). Alcohol sales were down, but apparel had a slight increase. The event had a lot of attendance early in the day that tapered off as the vent continued. Volunteers made this event a success and having the Police Department involved helped tremendously. The Riverfest Committee will have a wrap up meeting November 27th at 5:30 pm.

- The Christmas Committee Update: Snowflakes have been sandblasted and powder coated. The next step will be to wrap them with lights. The committee is currently evaluating locations for all the snowflakes. The Town of Pacolet is a finalist for a grant to cover the cost of outdoor projection equipment for Movies by the River and for the
• Christmas Season. The next scheduled meeting of the Christmas Committee will be on Monday, November 6th at 5:30 pm.
• At the last meeting he mentioned that there are approximately ten addresses in the Town of Pacolet that receive sanitation pickup, however they either do not pay the Sanitation Annual Fee or their house or a large portion of their property is not included in the Town Limits. Based on feedback from the last meeting, he sent out four letters to properties in which the physical house/home is not located in the Town of Pacolet. In the letter he explained the situation and stated that if they wanted to annex their home into the Town that Sanitation Services would continue. If they do not annex, then the services would cease, their can removed and the Town would stop charging them a fee for pickup. The deadline to respond is November 16th.
• The historical grant for the Marysville School has not been applied for due to complications with the website Grants.gov, FSD.gov, SAM.gov, and Login.gov. After multiple phone calls, emails and months of back and forth with various federal organizations which blamed each other, he finally as access today to the Grant.gov account to apply, but it is too late. The Appalachian Council of Governments will continue to search for available grants for this project of restoring the Marysville School.
• The new landscape company started on November 1st, and we are already receiving compliments on their work around town.
• There is a BZA Meeting scheduled for Monday December 4th at 5:30 pm following a Public Hearing. This is regarding a variance for the property located at 360 Hart Street. The property owner wants to divide the parcel into three lots. The current ZO does not allow for lots larger than 12000sqft in Neighborhood General. Since there is no sewer in the area, a septic tank is needed which DHEC requires .5 acres. This is one of many reasons the ZO needs to be updated following the Comp Plan Update. Council agreed to waive the Variance Fee.
• As requested at the last Council Meeting, the Current Code of Conduct was sent to the BZA and the Planning Commission.
• The History Committee would like the Town to issue an RFP for a consultant to come and evaluate the museum and create recommendations and produce a design for the museum. The estimates are approximately $10,000 or less. The next scheduled meeting of the History Committee is scheduled for Tuesday, November 14th at 5:30 pm. Council Member Sexton asked if there were any grants for this.
• Applicant update: Several interviews are lined up for Monday and Tuesday for the Assistant Town Clerk Position. Some good applications for the Public Works employee have been received and will have those interviews within the next week.
• The millage rate for the Town of Pacolet will continue to remain at .0842.
17. Police Chief

Chief Hawes reported:
- 206 calls for service, 1086 officer initiated events or contacts.
- Citizens Police Academy enrollment has begun. They are currently planning the first-class session to start on November 28th. Anyone interested in attending should be prepared for classes over a two-month period and must be 18 years of age or older.
- The department has been approved through the Boy Scouts of America to be chartered for an Explorer post focused on law enforcement. Information about it and how kids can sign up will be publicized soon. This is similar to Citizens Police Academy.
- NHTSA request for wreck data.
- Provided traffic and security control for Riverfest.
- Participated in the TW Edwards Center Halloween event as well as Halloween night saturation patrols.

Council Member Wright asked what the proper procedure was to contact the Police Department. Chief Hawes said to call 911 and if not an emergency to call 596-2222.

18. Mayor/Council Comments

Council Member Wright thanked everyone who volunteered at the Riverfest for making it great and hoped to make it better next year.

Mayor Camby also thanked everyone for helping with the Riverfest. He wanted to remind everyone of the election next week and wished everyone a great Thanksgiving.

19. Adjourn

Council Member Wright motioned to adjourn. Council Member Hood seconded the motion. The motion was carried unanimously.

_________________________________
Signed

APPROVED