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## Pacolet Farmers Market Vendor Application

Thank you for your interest in being a part of Pacolet grassroots farmer's market!

Please fill out and return this simple application and you will be on your way to an easy, friendly, and fruitful market!

We are reworking the market to have unique, handmade, and homemade quality products, made by local artists, bakers and farmers. We will send you a response when your application is received. Applicants who will not be approved include home party-type vendors and political campaigns.

The Vendor Fee is \$5 to be paid before each Market begins.

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### Contact Information

Business Name: \_\_\_\_\_

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

\_\_\_\_\_  
Street:                      City:                      State:                      Zip:                      \_\_\_\_\_

\_\_\_\_\_  
Email:    Phone:    \_\_\_\_\_

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### About Your Business

Vendor Category

Farmer (You grow and sell exclusively your own products) – \_\_\_\_\_

Produce Reseller \_\_\_\_\_

Artist or Artisan \_\_\_\_\_

Antiques or Collectibles \_\_\_\_\_

Lawn & Garden \_\_\_\_\_

Food and Beverage \_\_\_\_\_

Other \_\_\_\_\_

(Please choose one or two categories that best describe your product)

By signing below, I am stating that I have read and agreed to the DHEC Regulations and Town of Pacolet's Farmer's Market terms and conditions as stated below

\_\_\_\_\_

\_\_\_\_\_

Signature

Date

DHEC Regulations

Download and read the document at this link for DHEC rules regarding farmers markets.

<https://agriculture.sc.gov/wp-content/uploads/2016/06/Farmers-Market-Guidelines-7.pdf>

### **Pacolet Farmers Market Terms and Conditions**

Market fees are non-refundable and non-exchangeable.

I have read, understand, and agree to comply with the Pacolet Farmers Market Rules & Regulations. I further confirm that I, my representatives, employees and agents, agree to protect and hold the Town of Pacolet and the Pacolet Farmers Market harmless from any responsibility, personal liability, claims, losses or damages arising out of, or in conjunction with, my participation in the Market. As a vendor/participant in the Pacolet Farmers Market, I assume full responsibility for any booth and/or space utilized by me, my employees and my agents; and I accept full responsibility for the quality and condition of any products offered and sold by me, my employees and my agents.

Town of Pacolet will provide publicity for the Pacolet Farmers Market. As such, the Market staff reserves the right to take photos of vendors and vendors' products for promotion of the event. Promotion includes, but is not limited to advertisements, press releases, promotional and publicity publications, and websites.

By submitting your application, you accept market rules, kept, and updated on [townofpacolet.com](http://townofpacolet.com) and implicitly hold the Pacolet Farmers Market, its staff, and the Town of Pacolet harmless from any legal actions against these entities. Vendors participate at the sole discretion of Pacolet Farmers Market

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## Pacolet Farmers Market

**Mission Statement:** Our mission at the Town of Pacolet Farmers Market is to promote the health benefits of and providing access to fresh, local produce to the general populace through an outlet for local agriculture providers to sell their products directly to customers; providing access to fresh, locally-grown produce to the low income community; give an opportunity for community members to sale their handmade arts and crafts; and improving the general business climate of Pacolet, South Carolina.

The Town of Pacolet’s Administrator must approve every vendor, and vendor approval is only given if it is determined that the vendor’s participation in the Farmer’s Market is consistent with or will further the mission of the Market as have outlined above.

These Rules & Regulations were created for the Town of Pacolet Farmer’s Market (hereinafter called “Market”) and are mandatory for all Whole Food/Horticultural, ValueAdded, Non-Profit Vendors and Market Day Sponsors (hereinafter called “Participants”) including their agents and employees. They are subject to change should demand for market space increase. Participants are required to read these rules and regulations carefully before signing their applications:

### **1: Market Schedule:**

Saturdays: 9 AM – 12:00 AM

Season of Market: July–September –subject to change should demand change.

### **2. Arrival & Set Up:**

Vendor may set up at 8 AM on Saturdays.

### **3. Dismantle & Departure:**

Participants are NOT permitted to dismantle their tents or tables before the close of the Market. If a participant experiences a personal emergency and cannot attend the Market, please contact the Town Administrator.

### **4. Market Cancellation:**

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The Market will be cancelled in the event of any adverse weather conditions that endanger the safety of both Participants and customers. If the Market is cancelled for weather-related reasons, Participants are prohibited from selling their products at the Market for the remainder of that day.

#### **5. Spaces & Tables:**

The Town Administrator (or her designee) will assign Participant space locations. Spaces must remain clean and barrier-free at all times. Participants are responsible for providing their own tables, equipment, etc. Any tents may not be larger than the standard size of 10' x 10'.

#### **6. Market Fees:**

Fees shall be collected by the Town Administrator (or her designee) by Friday at 5PM – the day before the market. The Vendor fee must be paid in order for set up to be permitted. The fee will be \$5 per individual visit or \$15 a month.

#### **7. Complaints:**

Participants are solely responsible for effectively addressing complaints from their customers. Repeated customer complaints regarding a specific Participant may result in the expulsion of that Participant from the Market. The Town Administrator shall address any complaints between Market Participants.

#### **8. Pets:**

Vendor pets are strictly prohibited within the confines of the Market.

#### **9. Smoking:**

Smoking by Vendors and/or Participants is strictly prohibited.

#### **10. Loud Music:**

No loud music is permitted at the Farmer's Market

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## **GENERAL RULES FOR ALL MARKET PARTICIPANTS AND MARKET CUSTOMERS**

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- Abusive, profane, threatening, or harassing language or actions toward Market staff, other participants, or market customers is prohibited.
- Individuals knowledgeable of the items for sale must be working at each Participant's display.

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- Children under the age of 14 will not be permitted to sell unless an adult who is knowledgeable about the item(s) for sale is present.
  - Participants will dress appropriately for working with the public.
  - Fraudulent, dishonest, or deceptive merchandising is prohibited.
  - False packs and incorporating the exposure of the best products at the top of a package with inferior products packed below is prohibited.
  - Solicitations for products, services or charitable contributions are NOT permitted.
  - Children under 10 years of age must be accompanied by a responsible adult.
  - Participants are responsible for their own actions and those of their employees and/or agents.
  - Firearms, weapons (knives, sprays, batons, bats), fireworks, gambling, disorderly conduct, or the use of illegal drugs by participants, their employees/agents, or market customers is strictly prohibited.
  - The selling of live animals (e.g., livestock, domesticated animals) is prohibited.
  - Selling and distribution of alcoholic beverages is prohibited.
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## **SANCTIONS FOR VIOLATIONS OF MARKET RULES AND REGULATIONS**

Any violation of the Market Rules and Regulations as stated above or any violation of the laws of the State of South Carolina, Spartanburg County, the Town of Pacolet, or the United States of America will result in the following sanction(s) being imposed by the Town Administrator: 1. First offense: Verbal warning from the Town Administrator. 2. Second offense: Written warning from the Town Administrator. 3. Third offense: Permanent expulsion from the Market.

Appeals Participants may appeal sanctions imposed upon them that do not involve suspension or expulsion from the Market by writing to the Town Clerk within fifteen (15) days of the imposition of the sanction(s). The appeal must clearly state the specific reason(s) for the appeal. Participants may request a hearing before Town Council in regard to any sanctions that involve suspension or expulsion from the Market by writing to the Town Clerk within fifteen (15) days of the imposition of the sanction. The Town Council shall, by majority vote of those members present that constitute a quorum, render a decision based on findings of fact and the application of rules as set forth in this document. The decision shall be served upon all parties and shall be final.